

## Erasmus Policy Statement (EPS)

In order to complete this section, please refer to the instructions given below. Please note that your EPS shall be given wide visibility in your institution and must be published on the web page of your institution. The EPS should set out the overall Erasmus co-operation strategy of your institution in relation with its mission statement, underlying its Erasmus cooperation plan as well as any other activities to be proposed in the framework of the Lifelong Learning Programme (LLP).

1. a) Please describe clearly your institution's strategy, objectives and priorities for its Erasmus activities (mobility, multilateral projects and networks, etc.) and any other actions in the context of the Lifelong Learning Programme.

- What is the institution's previous experience in international exchange and cooperation programmes?
- How does the participation in the Erasmus programme relate to the overall international strategy of the institution?
- What are the institution's priorities/objectives to be reached by participating in the Erasmus programme?
- What are the specific activities to be implemented in the framework of the Erasmus programme (e.g. exchange of students and staff, development of cooperation with higher education institutions or other types of institutions, participation in Erasmus multilateral projects/ networks)?

The Euro-Mediterranean University (EMUNI University) is an international university with a seat in Slovenia. Through its network of member universities it strives to promote the quality of higher education with study and research programme implementation in the areas that were confirmed as priorities of Union for Mediterranean with EMUNI University being one of them: De-pollution of the Mediterranean, Maritime and Land Highways, Civil Protection, Alternative Energies, Higher Education and Research, Euro-Mediterranean University, The Mediterranean Business Development Initiative.

Programmes offered by recognised international academic staff are to attract students from international community to study in a modern IT environment and benefit from the lectures of local managers in order to link academic and economic environment. Attention will be given to the establishment of a pool of enterprises where internship for international students will be assured. The development of human resources, knowledge based society, and sustainable economic development will be stimulated.

EMUNI University is acting as a coordinator and facilitator of joint research activities and it is becoming a focal point for exchanges of staff and students of partner institutions. In co-operation with member universities, EMUNI University will provide postgraduate joint/ double/multiple degree study programmes with its own label in the area of Mediterranean studies.

International cooperation within the Erasmus programme is one of the goals of the EMUNI University and will be promoted through joint education programmes, student and staff exchange programmes, intensive programmes, summer schools, doctoral research seminars, internships and international conferences in order to strengthen the links among EU countries and countries of the Euro-Mediterranean Area and to promote intercultural dialogue.

To achieve excellence in teaching, research and policy, EMUNI University successfully implemented the Bologna process and the goals of the Lisbon Strategy. EMUNI University thus ensures international comparability of programmes with respect to ECTS as well as scientific and professional titles. Diploma supplements will be issued.

Members of the EMUNI Consortium can support the creation of different kind of ERAMUS Thematic Networks. We will promote staff exchange which will encourage the implementation of best practices in order to improve the quality of education, contribute to the harmonization of

higher education and research area, and to identify the needs for common curriculum development. Programmes will be delivered in English and French. Information regarding study programmes, orientation day, social activities, intensive courses of Slovene Language, and accommodation will be published in the guide for incoming students. Support to visiting students with all of the mentioned activities will be provided by highly professional staff. Assistance with the inclusion in the inter-cultural society will be provided through tutor system.

1. b) What specific actions are planned to give visibility to Erasmus activities and what type of publicity will be given to the Erasmus University Charter and the EPS?

EMUNI University will publish its EPS on the website and on the board in the main office of the University. Information day(s) about the activities within the Erasmus program will be organised on a regular basis. Printed materials will be available to students at student centres, on educational fairs as well as at the premises of the EMUNI University.

Current information on Erasmus programmes and activities to be offered will be given to EMUNI member institutions (monthly EMUNI News).

1.c) What kind of arrangements, if any, does the Institution ensure to comply with non-discrimination objectives (e.g. actions related to gender equality, integration of disabled students and staff, enhancement of social and economic cohesion and combating of xenophobia and racism)?

Selection of students, teaching and administrative staff will be based on principles of equal opportunity and non-discrimination policy regarding gender, race, disability, sexual orientation, religious and political beliefs. Activities to underpin economic and social cohesion policy, especially in order to develop skills and qualifications of individuals to be competitive in the labour market, fight against social exclusion, and strive for sustainable economic growth will be supported.

2. Quality of academic mobility activities:

What kind of specific measures are implemented in the institution to ensure highest quality in academic mobility activities?

Details should be provided in particular on: recognition and credit systems, the provision of information on curricula, information and counselling of outgoing students, tutoring and integration of incoming students, provision of student services (in particular accommodation), preparatory and refresher language courses, facilitation and acknowledgement of staff mobility.

Following the rules of the Bologna process, EMUNI University recognizes the ECTS obtained at the institutions of higher education in EHEA and vice versa. Counselling about study programs for incoming and outgoing students will be provided by Erasmus Coordinator and students/tutors. Tutors will assist each of the incoming students in providing the documents needed for student first resident permit, health insurance and accommodation. For most of the students, accommodation will be provided at the EMUNI Student dormitory. However, those seeking private accommodation will also be given relevant information and assistance. Incoming students will receive a student ID, which will enable them to use the library, computer rooms, obtain subsidized coupons for food, subsidized local transportation ticket, and get a discount for numerous cultural events. Student canteen is located in the same building as the EMUNI University. Intensive course of Slovene Language/Culture as well as English and French will be offered to Erasmus students prior to each semester of study. EMUNI University teaching and administrative staff will be encouraged to participate in the Erasmus mobility program in order to promote study and research programs abroad as well as to attract colleagues at visited institutions to offer lectures at the EMUNI University. IT supports, assistance regarding accommodation, meetings with academic staff and students will be offered to visiting teachers and administrative staff. Mobility of teaching and administrative staff as well as students will be

encouraged also other EMUNI University activities: summer schools, conferences, roundtables, seminars and other. All events organised in the framework in EMUNI's activities shall always involve a large number of ERASMUS students in mobility in the universities belonging to the consortium. This will increase the academic quality of the mobility allowing the students to share the benefits and the outcomes of these EMUNI academic events.

### 3. Quality of student placement activities:

What kind of specific measures are implemented to ensure high quality in student placements? Give details on how the work-programme and the placement agreements are prepared and implemented. Please describe the practical arrangements agreed between the parties. Please specify also the monitoring and evaluation of the placement(s) period as well as its recognition in the curriculum.

EMUNI University acknowledge the importance of development of qualified, internationally experienced students as future professionals. With a purpose to improve understanding of the cultural and social diversity of the host country we have a plan to develop an on-line data base of enterprises and organizations interested for student placements.

Working closely with the University, EMUNI Foundation will help with its cooperation with national and international enterprises. Prior the placement the training agreement between the student, the host company and the EMUNI University will be signed. Agreement will consist of the description of training program, the determined period of training and the quality commitment which defines the roles and responsibilities of each party involved. Upon the concluded placements evaluation of submitted student reports will be done in order to improve the quality of placements and to develop strong cooperation between enterprises and higher education institutions.

EMUNI University will recognize the agreed number of ECTS for the period of placement if the program is a part of the curriculum of the student. The information on student's placement will be written in the Diploma Supplement.

EMUNI University will build a strong cooperation with national and international enterprises community to enable students from abroad to use the advantage of the student placements in Slovenia.