

Portorož, 9 May 2011

In accordance with the EMUNI University Work Programme 2011-2012 and the decisions adopted at the 7th Senate session on 20 and 22 March 2011, EMUNI University is issuing a **Call for EMUNI Summer Semester, EMUNI Doctoral Research Seminars and Free Standing Courses - Professional School 2012.**

Name and Seat of the University

EMUNI University, Sončna pot 20, SI-6320 Portorož, Slovenia

General Eligibility Conditions

Institutions which are eligible to apply:

Members of EMUNI University.

General Aims

- To enhance the cooperation between higher education institutions in the field of research and implement and/or develop the study programmes.
- To contribute to the intercultural dialogue, open learning and teaching opportunities of the Union for the Mediterranean (UfM) and contribute to the integration of Euro-Mediterranean Higher Education Area.
- To promote diversity and equal opportunities in the field of education.
- To stimulate the mobility of professors and students from all over the world, especially from Euro-Mediterranean countries.
- To build a challenging and innovative teaching and learning environment that will attract outstanding students.
- To develop training-professional programmes in line with the UfM priorities.

EMUNI Summer Semester - Doctoral Research Seminars - Free Standing Courses: Professional School 2012

Specific aims and expected results:

The aims are:

- To select the higher education institutions which will implement postgraduate courses: Professional School 2012.
- To enhance the mobility of students, experts and professors.
- To develop a course as a professional upgrade study programme, which will be delivered together with EMUNI University.

Application deadline:

The application deadline is **14 November 2011**. The applications need to be submitted on the prescribed application form with obligatory enclosures and should be sent by regular mail to Ms Anna Gargiulo Education Department - EMUNI University, Sončna pot 20, 6320 Portorož,

Slovenia and by e-mail to anna.gargiulo@emuni.si. Only duly completed applications signed by the legal representative of the applicant institution can be accepted.

Selection process:

Applications will be reviewed and evaluated by the commission nominated by the President of EMUNI University, who will prepare a proposal of the decision for the Senate.

The Senate will select the courses at its session in 25 November 2011. The decision of the Senate is final, no further appeals are possible.

Notification of acceptance: 19 December 2011.

Formal selection conditions:

- Each applicant can submit proposals for up to 2 postgraduate courses.
- Courses need to have ECTS credits or comparable value of student workload according to the national legislation (one credit corresponds to 25 to 30 hours of student workload).
- Courses should be implemented between January and September¹ 2012 (2-3 weeks of face-to-face tuition).
- Tuition fee should not exceed 50 EUR per 1 ECTS credit.
- Courses can be delivered in English and/or French language
- EMUNI University will issue the Certificate of Attendance to all participants. Additional Certificate of Attendance can also be issued.
- Applicant institution declares that:
 - Each course will be delivered by professors from different institutions/countries, at least one coming from EU country and one from non-EU country of the UfM. At least 2 professors will be from EMUNI member institutions.
 - At least 10 participants from EU countries will be accepted without the payment of the tuition fee if the course will be delivered in non-EU country of the UfM.
 - At least 10 participants from non-EU countries of the UfM will be accepted without the payment of the tuition fee, if the course will be delivered in an EU country.
 - Participants will be from EMUNI member institutions or recommended by EMUNI member institutions.
 - During the delivery of the course 3 study and social events will be organised (1 trip – cultural and natural heritage of the country and one roundtable open to public each week).
 - Transcripts of Records with obtained ECTS credits or comparable value of student workload according to the national legislation will be issued to participants who will successfully complete their study obligations.

¹ EMUNI Summer Semester: June – September 2012.

EMUNI Doctoral Research Seminars: January – June 2012.

EMUNI Free Standing Courses: January – September 2012

Criteria for selection of applicant institution that fulfils formal selection conditions:

Criteria	No. of points
Professors/experts are coming from different UfM countries, each country brings 5 points, a maximum of 20 points can be obtained.	20
Professors/experts are members of EMUNI University, each professor/expert brings 5 points, a maximum of 20 points can be obtained.	20
The course is linked to the priority areas of the UfM (De-pollution of the Mediterranean, Maritime and Land Highways, Civil Protection, Alternative Energies, Higher Education and Research, Mediterranean Business Development Initiative).	in a great extent: 20 in a considerable extent: 10 in some extent: 0
The course's ideas are innovative and creative (different teaching methods, contribution to the community, etc.).	in a great extent: 20 in a considerable extent: 10 in some extent: 0
The amount of the tuition fee.	up to 100 EUR: 20 up to 300 EUR: 10 more than 300 EUR: 0

Financial applications:

Selected institutions will be co-financed by EMUNI University (for eligible costs):

- Travel costs (roundtrip ticket/economy class) for 1 Professor coming from non-EU countries of the UfM if the course will be delivered in EU country. The real costs will be covered, but not more than 1.800 EUR (in total).
- Scholarship for minimum 3 students coming from non-EU countries of the UfM if the course will be delivered in EU country: accommodation and meals. The real costs will be covered, but not more than 600 EUR (in total).

The same costs cannot be covered by different sources, obtained for this purpose from National, public, or EU funds.

Please note that the financial support is also related to the final approval from EMUNI Foundation Management Board.

Implementation:

- The selected institution will collect the applications, register and select participants, take part in all further administrative arrangements and regularly inform EMUNI University regarding the enrolment of participants and implementation of the course.
- The selected institution will be responsible for the preparation, implementation of the course and for grading participants.
- Courses should be delivered on the basis of blended learning: a combination of face-to-face tuition (2-3 weeks) and e-learning activities (EMUNI can help with Moodle platform for e-learning).
- The course will be delivered for 20 to 30 participants.
- The report with obligatory enclosures needs to be submitted within one month of the conclusion of the project.

SUBMISSION OF APPLICATIONS

The applicant institution needs to use the prescribed application form.

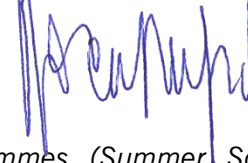
The applications with obligatory enclosures should be submitted also by regular mail to Ms Anna Gargiulo Education Department - EMUNI University, Sončna pot 20, 6320 Portorož, Slovenia and by e-mail (depends on the particular project).

We are looking forward to a fruitful cooperation.

With Kind Regards,



Prof. Dr. Joseph Mifsud
President of EMUNI University



Obligatory enclosures:

- *Application form of the Professional Study Programmes (Summer School, Doctoral Research Seminars and Free Standing Courses),*
- *Letter of endorsement for professors involved,*
- *A copy of the official document certifying that the course is accredited at your institution and that it consists of certain no. of ECTS credits or comparable value of student workload according to the national legislation (one credit corresponds to 25 to 30 hours of student workload).*